













**\*\*Subject to change\*\* (Updated 3/21)**

**Website: [www.beachfamilydaycare.com](http://www.beachfamilydaycare.com)**

**Welcome to Beach Baby Daycare**

**Hours: 7 AM -5 PM**

**DAYS: Monday-Friday**

**Phone: 516-432-6476**

**Location: 372 E Bay Drive, Long Beach NY 11561**

**Email: [Victoria@beachfamilydaycare.com](mailto:Victoria@beachfamilydaycare.com)**

**Welcome to Beach Kids Daycare**

**Hours: 7 AM-5 PM**

**Phone:**

**Location: 234 Long Beach Road, Island Park NY 11558**

**Email: [Patricia@beachfamilydaycare.com](mailto:Patricia@beachfamilydaycare.com)**

Dear Families,

WELCOME TO THE NEW SCHOOL YEAR! WE PROMISE TO HAVE ANOTHER FUN, EXCITING, SAFE AND EDUCATIONAL SCHOOL YEAR AS WE CONTINUE OUR PARTNERSHIP EMPHASIZING A COMMITMENT TO THE FINEST QUALITY OF EDUCATION. AS ALWAYS, OUR DIRECTOR, TEACHERS, THERAPISTS AND STAFF ARE EAGER TO HELP EVERY STUDENT ACHIEVE SUCCESS. WE WILL CONTINUE TO TAKE GREAT EFFORTS TO CREATE A BEAUTIFUL, SAFE AND NURTURING ENVIRONMENT WHERE OUR STUDENTS FEEL COMFORTABLE AND FEEL SAFE. DURING THE

SCHOOL YEAR AHEAD, WE LOOK FORWARD TO WORKING TOGETHER AS A UNIT TO ACHIEVE AND MEET EVERY MILESTONE FOR YOUR CHILD. PLEASE REMEMBER THE MORE YOU ARE INVOLVED, THE MORE SUCCESS WE WILL HAVE TO PREPARE YOUR CHILD TO EXCEL IN THE FUTURE. IT TAKES A VILLAGE.

### **Provider Information/Qualifications**

Beach Baby Daycare's on-site director, Victoria Parisi holds a bachelor's degree in Applied Psychology and Human Relations, master's degree in General Education B-2, Childhood Education 1-6, and a post master's in Special Education B-2. Victoria has been caring for, and teaching children for over 20 years. Prior to becoming a director at Beach Baby Daycare, Victoria taught in both private and public schools in the city, and on Long Island. Victoria cared for children as a nanny and as a daycare worker. She taught as a paraprofessional, a preschool lead teacher, a special educator on the Committee of Preschool Special Education, an Early Interventionist, a Special Education Itinerant teacher (SEIT), a UPK teacher, a General Education Pre-K teacher, and a Program Director for an Early Intervention agency. Today, Victoria resides in Long Beach, New York with her husband and three children.

Beach Kid's Daycare on-site director, Patricia Munisteri earned a bachelor's degree in Psychology from St. John's University, and a master's degree in Early Childhood Education, as well as a post-master's in Literacy from Queens College. She currently holds a Certification in Early Childhood Education B-2, Childhood Education 1-6, and as a Literacy Specialist. Patricia has devoted more than 15 years working in education, and with young children and their families. Prior to becoming the Director at Beach Kids Daycare, Patricia taught in both private and public schools in the city, and on Long Island. She further developed her professional skills as a Literacy Specialist over the past three years. Today, Patricia resides in Long Beach with her husband, and two young daughters. She is currently continuing her education, and completing the

Orton Gillingham Practitioner's Training Program. Orton Gillingham is a direct and explicit, multi-sensory approach to teaching literacy.

### **OUR PHILOSOPHY AND RESPONSIBILITIES OF THE PROGRAM**

Our philosophy is aligned with the best practices about how children learn and grow effectively while addressing the individual needs of each child. We understand each child is unique and we strive to look at the whole child. We concentrate on the five domains, which are language development, cognition, social/emotional skills, adaptive skills, and fine/gross motor skills.



Our program provides early care, school hours, aftercare, tutoring, homework help and other activities for your child. Our program is child based and involves families throughout the process. We will continue to provide a positive attitude and environment for all parties involved.

### **RESPONSIBILITIES OF THE FAMILIES**

Please review manual and all its parts to ensure you experience a smooth experience at Beach Baby/Kids Daycare. Be sure to be an active participant on the HI Mama app.

### **ADMISSIONS, CHANGE OF SCHEDULE AND DISENROLLMENT**

There will be necessary paperwork to complete before enrolling your child. Please note when changing your child's schedule or disenrolling your child, we require a 2-week notice. Please see your personal contract and scheduled agreement.

### **MISSION STATEMENT**

Beach Baby Daycare and Beach Kids Daycare will provide licensed care for children 1 year old through school-aged, in a loving, developmentally appropriate environment that will allow each child to grow to his or her full potential.

### **LICENSED PROVIDER/STAFF HELPERS**

Beach Baby Daycare and Beach Kids Daycare pride themselves on appropriate staffing, safety, and cleanliness. Our centers are both licensed and have been established based on the most current rules and regulations of the New York State Department of Children and Family Services. Beach Baby Daycare services 16 children from ages 1 year to 12 years old. Beach Kids Daycare services children 2-4 years old. All staff has been cleared through the NYS Children and Family Services, fingerprinted, provide references, cleared through a NYS database, and completed a criminal

background check. All staff members are CPR and First-Aid trained and serve as mandated reporters (see below). The Staff at Beach Baby and Beach Kids are required to participate in a minimum of 30 hours of professional development every two years. The staff MUST have an updated every year.

### **MANDATED REPORTER**

New York State is mandated to report any suspected child abuse or neglect. This means, Beach Baby Daycare and Beach Kids Daycare have the legal responsibility to keep children safe and to report any suspected abuse or neglect.

### **LIABILITY INSURANCE**

Beach Baby/Kids Daycare carries private Business Liability Insurance through USSA.

### **SUBSTITUTES, ASSISTANTS AND EMPLOYEES**

Beach Baby/Kids Daycare will have one director at each site, head teachers who are CDA qualified and assistants and substitutes when needed.

These employees are qualified and trained employees who have been approved by New York State Office of Children and Family Services. They too, have specific qualifications and training that is needed to be able to work with children and families. Staff meetings/ formal and informal observations will be held and documented.

Staff Members

Beach Baby Daycare

Mrs. Kanhai (Director/Head teacher)

Miss Jessica (Head teacher)

Miss Kat (Assistant)

Miss Arianna (Assistant)

Beach Kids Daycare

Mrs. Munisteri (Director/Head teacher)

Miss Arianna (Assistant)

Miss Dewy (Assistant)

### **PRIVACY POLICY**

1. Beach Baby Daycare and Beach Kids Daycare shall respect and maintain the confidentiality of child/family records and any other information generated with individual child's services.
2. It is Beach Baby/Beach Kid's legal and ethical responsibility to protect the privacy, confidentiality, and security of all educational records.
3. Beach Baby/Beach Kids Daycare shall make no voluntary disclosure of discussion, deliberations, and child/family records, except to persons authorized to receive it in the conduct of Beach Baby/Beach Kids Daycare
4. Beach Baby /Beach Kids Daycare will do all that it can to protect your family's privacy and will abide by the state privacy law. Beach Baby/Beach Kids Daycare will keep all records and information about your child and your family private and confidential, unless provider has written permission to reveal specific information.

### **CLASS-SIZE, AGED GROUPS AND RATIOS**

Beach Baby Daycare:

12 children, 4 school aged

Mixed group

Classroom #1: Little Lobsters

16:4 Ratio

Beach Kids Daycare:

24 children

Separate classrooms

Classroom #1: Toddler Turtles, ages 2-3 years old

8:2 Ratio

Classroom #2: School of Fish, ages 3-4 years old

14:2 Ratio

### **DISCRIMINATION CLAUSE**

Beach Baby Daycare and Beach Kids Daycare will NOT discriminate against a client or child based on race, color, sex, disability, religion, or national origin. Beach Baby Daycare and Beach Kids Daycare will not discriminate against a client or child based on marital status, sexual orientation, public assistance status, or any other factors.

### **CONTRACTS**

Your personal contract will be renewed and reviewed EVERY August. Please sign and return in a timely manner to ensure a guaranteed spot. Contracts are updated as you

change your weekly schedule. A onetime registration fee is required. A security deposit in the amount of 2 weeks of care is also required.

## **COMMUNICATION**

Communication is key!! Parent and teacher communication are essential components in the growth and progress of your child. We will be able to communicate through extraordinary events, parent-teacher conferences, emails phone calls, and the HI Mama app. The HI Mama app. is used as a means of communication with parents, caretakers, director, therapists, and teachers. HI mama app will serve as a tool amongst all parties involved and give all parties involved the opportunity to express questions, comments, concerns, and suggestions. Also, it is a tool to explain the material we are learning in school, so it can be reinforced at home. This ensures home-school communication is being met. Also, please take out all papers in your child's folder and return needed documents back promptly. (Himama.com)

## **BEHAVIOR MANAGEMENT**

Children may experience and show undesirable behaviours for a wide variety of reasons. These include: to escape/postpone an undesirable activity or event (i.e., task avoidance), to communicate, fear, frustration or displeasure. A basic need (hunger, thirst), illness, to gain attention, to gain a tangible reward, to gain sensory feedback, to combat boredom, because they are over stimulated, out of habit and/or to gain control of a situation (i.e., to gain power)

How do we manage these behaviours? We use sensory integration, planned to ignore, redirection, verbal cues, gestures, stickers, high fives, and verbal praise.

Sensory Integration can be incorporated into the daily routines of children who need sensory input to help organize their senses and decrease negative behaviours.

Planned to Ignore is when the teacher plans to ignore a behaviour (that is if the behaviour is not threatening to him/her or other students) to not draw attention to the behaviour. This is used especially when a child is attention seeking.

Redirection is used to help guide the child in a positive manner in hopes the child will follow a better direction in the classroom.

Verbal Cues, praise, and gestures help the children stay on task in a positive way. Children love to be praised, so when appropriate behaviours are shown, stickers, high fives and certificates will be used for rewards. We have a bucket jar in school. What is a bucket jar? If the children/child show desirable behaviours such as helping a friend, being polite and sharing, the children will be rewarded. Once the bucket is filled, the children will get a present or have a party.

At Beach Baby and Beach Kids, we prefer positive words versus negative words. For example, if a child is acting inappropriately and not following classroom rules or routines, we will praise the children who are "following" rather than single out the child or children who are not listening, and not "following" classroom rules or routines. Let us try to stay

away from negative attention! We strive to maintain a positive environment at Beach Baby and Beach Kids!

### **RULES OF THE CLASSROOM**

At Beach Baby and Beach Kids Daycare we will continue to enforce manners and appropriate behaviors. We expect everyone involved at Beach Baby and Beach Kids to love and respect one another. We encourage, and promote a positive environment

We enjoy and appreciate both positive and negative feedback in a respectful manner.

### **ARRIVAL/DISMISSAL**

Please refrain from dropping off your child after 9:30 AM or picking your child up before 3:30 PM. This becomes a distraction for both the child and the rest of the children/ classroom. We work very hard to plan and organize special events for the children between those times.

Staff will sign in and out children every day.

Parents must write down any marks, bruises or any new findings on their child or notify the director. Staff will perform a health check upon arrival. Staff member will document any findings at the start of care as well.

Children will not be released to anyone who is not on the emergency card. Your child will only be released to those designated on the emergency sheet.

\*Please call/text the Daycare if there is to be a change in dismissal arrangements.

### **ABSENSES**

Please contact the school to let them know when your child will be absent, and when they are expected to return to school.

### **BAD WEATHER CLOSING**

Beach Baby and Beach Kids will follow the Long Beach/Island Park Public Schools for decisions on school closing. If Long Beach/Island Park Schools close, then Beach Baby and Beach Kids will close as well. During inclement weather, parents will be notified if the daycare centers will close. However, if Long Beach/Island Park Public Schools have a delayed opening, Beach Baby and Beach Kids will most likely open at their regular time, unless notified otherwise.

### **UPDATING RECORDS**

It is the responsibility of the client to provide the provider with any necessary information about their child and update it as needed. This includes but is not limited to emergency contact information, immunizations records, and a list of the people who are authorized to pick up and drop off their child from the program. The blue emergency card is to be updated every time there shall be a change in information.

### **ILLNESS, HEALTH AND SAFETY POLICIES**

Beach Baby Daycare and Beach Kids Daycare will take appropriate measures when dealing with injuries that occur while in the daycare. You will agree that you will not hold Beach Baby or Beach Kids responsible or any staff responsible in case of accidental injuries that occur during play activities in which children might engage in. If Beach Baby or Beach Kids cannot contact parents and/or emergency persons listed on the Emergency and Release Persons Form, you will hereby give permission to Beach Baby to secure the proper treatment for the child in a hospital given licensed and trained staff as needed. \*If a child becomes injured, parents will be notified immediately. An accident report will be written up and signed by staff/provider. \*

Beach Baby and Beach Kids will only allow well child in their program. Well children are non-sick children who have no symptoms of any minor childhood illness and that do not represent a risk to other children. If a child becomes sick, a doctor's note of clearance is needed to return to Beach Baby Daycare. If we feel your child is unsafe or poses a risk to others, regardless of a clearance from the doctor, we will determine if your child can return for care.

If child is absent for 3 or more consecutive days due to illness or injury, a physician's statement must be provided verifying the disability. Before returning to school from a sick leave of 10 calendar days or more, a child must provide a physician's verification that he or she may safely return to school. In any case if you have a fever higher than 100.3 degrees, you must provide a physician note.

If you suspect you may have symptoms of COVID-19 and/or have been tested for COVID-19, your child will not be able to return to school unless a COVID-19 clearance letter is given.

If there is a health crisis in the area, we will deal with school closings separate from Long Beach Schools.

Beach Baby and Beach Kids hold a mandated fire drill once a month. Both centers also conduct "shelter in place" drills twice a year.

### Beach Baby Daycare

#### EMERGENCY CONTACTS

CALL 911 IF THERE IS ANY EMERGENCY

#### LOCAL POLICE STATION

859 E Park Avenue

Long Beach, NY 11561

516-431-6868

#### LOCAL FIRE DEPARTMENT

1 W Chester Street  
Long Beach, NY 11561  
516-431-2434

---

#### LOCAL EMERGENCY ROOM/HOSPITAL

South Nassau Communities Hospital  
325 E. Bay Drive  
Long Beach, NY 11561  
877-768-8462

In the event, we would need to evacuate, we would relocate to one the following premises.

#### Primary:

375 E Bay Drive  
Long Beach NY 11561  
5168971000

#### Secondary:

899 Monroe BLVD  
Long Beach, NY 11561  
5164326060

#### Additional:

606 Long Beach BLVD  
Long Beach, NY 11561  
5168977901

In the event, we would need to shelter in place, we would relocate:

Primary: Garage

Secondary: Second Level

Shelter in place supplies will be in the director's office.

Communication with parents: In the event of an emergency which requires the program to evacuate, relocate, or shelter in place, parents will be notified as soon as possible. We would leave a notice on the door, call, use social media and email through HI Mama app.

Regulations- Please visit <http://ocfs.ny.gov/programs/childcare/regulations> Please call the regional office for more information and to report a compliant.

### Beach Kids Daycare

#### Alerting Emergency Services

The following numbers will be used to report fires and other emergencies. The Emergency and Poison Control numbers are posted on or next to the phone(s).

Emergency	Poison Control
911	1-800-222-1222

Backup Fire: (516) 431-1213

Backup Police: (516) 573-8800

Backup Ambulance: (516) 678-2670

#### Actions Upon Discovery of a Fire

In the event of a fire the RACE procedure will be followed.

**R:** Remove persons in immediate, imminent harm to a place of greater safety.

**A:** Alarm, sound the alarms or otherwise let people know there is a fire.

**C:** Close doors to reduce spread of flame and/ or smoke.

**E:** Evacuate the building / Extinguish fire only as necessary to safely evacuate the building.



\* The elements of **RACE** may occur out of order or simultaneously depending on fire conditions, personal safety, available staff, and needs of children.

## Notification to Occupants

Notification of an actual fire emergency will occur using the building systems and other means which include pull stations, and smoke detectors.

Notification of the need to evacuate for other reasons will include pull stations, in-person notification, and cellphones, and/or phone calls to the classrooms.

## Relocation

When relocation is necessary due to the nature of the emergency, the following are the site(s) where the children will be taken until parents/ guardians can pick them up. Permission has been granted from the person in charge of each location to utilize the site for relocation of this childcare program.

- **Primary Relocation Site:** Classic Market Place  
275 Long Beach Road  
Island Park NY 11558  
(516) 432-3708
  
- **Secondary Relocation Site:** Island Park Public Library  
176 Long Beach Road  
Island Park NY 11558  
(516) 432-0122

\*Transportation to both relocation sites will require the following: Walking

## Items to Bring

The following items will be taken from the relocation site as time and safety allow:

- Blue cards/Emergency contact information
- Phone
- Flashlights
- Coats (dependent on weather)
- Emergency supplies
- Food

## Evacuation Procedures and Accountability

Following notification of an emergency requiring evacuation, staff will:

- Remain calm and account for all the children
- Leave the building, closing doors behind them when possible
- Take attendance after leaving the building

The Director on-site and/or the head teachers will be responsible for bringing the attendance record, parent contact information & emergency supplies.

The teacher responsible for each group will take attendance. The Director, or the person assigned to supervision functions in the absence of the director is designated to make sure that everyone has left the building and is accounted for. Teachers will be responsible for supervision of children, and the Director will have responsibility to notify emergency services whether all children and adults have been accounted for.

Evacuation will consist of: full evacuation

Method of Evacuation: walking/ carrying children

## Evacuation Assembly Areas

Room/Area	Primary Exit	Primary Assembly Area	Secondary Exit	Secondary Assembly Area
Toddler classroom	Back door located in the toddler room	Along the fence of the outdoor play area	Primary exit - front entrance	In front of the neighboring business (Dental office)
Preschool 3/4 yr. old room	Front entrance	In front neighboring business (dental office)	Back door located in the toddler room	Along the fence of the outdoor play area.

---

## Shelter-in-Place

Shelter-in-place procedures will be initiated in response to an emergency that creates a situation in which it is safer to remain in the building rather than to evacuate and relocate. The safest space for sheltering-in-place has been determined based on the situation. When shelter-in-place is implemented, it will include some combination of the following:

- Staying indoors
- Closing all windows
- Closing all window shades
- Locking all doors and windows (Lockdown)
- Remaining in a room away from windows
- Moving children and staff to an interior space with no/ minimal window
- Turning off heat and air conditioning systems

## Notification of Shelter-in-Place

Depending on the situation, notification of the need to shelter-in-place will be made to staff, children and volunteers using all the following methods:

- In-person notification
- Phone calls to classrooms
- Cell-phone communication

### Shelter-in-Place Locations

The following spaces have been identified where the program can shelter-in-place:

**Primary Space:** Classroom 1- preschool classroom

**Secondary Space:** Classroom 2- toddler classroom

### Shelter-in-Place Supplies

A variety and enough supplies including non-perishable food, water, first aid and other safety equipment is on site. These supplies consider the potential need for children to remain at the site for an overnight stay and are of sufficient quantity for all children in care. The director on-site, and the teachers will have access to the shelter-in-place supplies. The supplies will be kept at the director's desk, and include:

- First Aid Kit
- Flashlight
- Food and water
- Telephone
- Toileting/diaper supplies
- Games and books

Emergency supplies will be reviewed during the shelter-in-place drills. Supplies will be inspected **monthly**, for condition, quantity, expiration date, and in consideration of the age, number and needs of the children.

## Communication

Following any emergency, which requires the program to evacuate, relocate or shelter-in-place, the Office of Children and Family Services will be notified as soon as possible, as required by regulation.

Evacuation- In the event of an actual emergency, which requires the program to **evacuate**, parents/guardians will be notified as soon as possible. Methods that will be used include the following:

- Telephone
- Email
- Social Media (FB page)
- Text

Relocation- In the event of an actual emergency, which requires the program to **relocate**, parents will be notified as soon as possible. Methods that will be used include the following:

- Telephone
- Email
- Social Media (FB page)
- Text

Shelter-in-Place: In the event of an actual emergency which requires the program to **shelter-in-place**, parents will be notified as soon as possible. Methods that will be used include the following:

- Telephone
- Email
- Social Media (FB page)
- Text

## Activities to Occupy Children

The priority is always to make sure the children are in the safest location possible whether it requires sheltering-in-place, evacuation, or relocation. As time and situation allows, the program is prepared to offer the following activities to occupy the children:

- Reading
- Songs
- Games
- Quiet Play
- Coloring

## Conducting Drills

**Evacuation Drills** will be conducted monthly for each shift of care. Drills will be initiated in the same manner as an actual emergency (except for notifying emergency personnel). A written record of monthly evacuation drills will be kept on file using the [LDSS-4439 Record of Evacuation Drills](#) form or approved equivalent.

Evacuation Drills will begin by the director alerting the staff and children.

**Shelter-In-Place Drills** will be conducted twice per year during each shift of care. A written record of shelter-in-place drills will be kept on file using the [OCFS-6007 Record of Shelter-in-Place Drills](#) form or approved equivalent.

Shelter-in-place drills will occur twice per year. Parents will be notified in advance of drills using the following methods:

- E-mail
- Hi mama! App
- Social Media (FB page)

## **CHILD NOT PICKED UP IN TIME POLICIES**

Children not picked up at scheduled time will remain at the daycare until someone is able to safely pick up their child. If there is no communication, we will call 911. A late fee will be assessed for non-emergency related lateness's.

EFFECTIVE 11/13/19

DATE: 11/7/19

DEAR BEACH BABY FAMILIES,

PLEASE REMEMBER YOU NEED TO PICK UP YOUR CHILD ON TIME FROM SCHOOL.

THE BEACH BABY DAYCARE POLICY STATES:

PARENTS ARE EXPECTED TO PICK UP THEIR CHILDREN ON TIME AT 5 PM.

CONTRACT STATES:

“I AGREE THAT IF I PICK MY CHILD UP AFTER SCHEDULED CLOSING, I WILL BE CHARGED A LATE FEE OF \$1.00 PER MINUTE THAT I AM LATE, UNTIL MY CHILD IS PICKED UP.”

PLEASE RESPECT THE TEACHERS AND STAFF’S TIME BY ARRIVING ON TIME TO PICK UP YOUR CHILD.

AFTER SCHOOL, TEACHERS ARE PLANNING AND PREPARING FOR THE FOLLOWING DAY. WHEN YOU ARRIVE LATE, THEY ARE NOT ABLE TO HAVE TIME FOR PLANNING AND PREPARATION. TEACHERS AND STAFF MEMBERS ALSO HAVE THEIR OWN FAMILIES TO ATTEND TO, SECOND JOBS AND OWN PERSONAL OBLIGATIONS AT 5 PM. PLEASE RESPECT TEACHERS AND STAFF MEMBERS.

IF THERE IS AN EMERGENCY, PLEASE CONTACT VICTORIA TO MAKE ARRANGMENTS FOR YOUR CHILD TO BE PICKED UP FROM SCHOOL. PLEASE BE AWARE, INCLEMENT WEATHER IS APPROACHING AND ARRANGEMENTS WILL NEED TO BE MADE PRIOR IF YOU ARE UNABLE TO ARRIVE ON TIME.

AGAIN, WE ASK THAT YOU PLEASE CALL US TO MAKE ARRANGMENTS FOR YOUR CHILD.

AGAIN, WE ASK THAT YOU PLEASE BE RESPECTFUL OF YOUR TEACHERS AND STAFF’S TIME BY ARRIVING ON TIME FOR PICK-UP EVERYDAY.

THANK YOU

### **IMMUNIZATIONS**

All children are required to have up to date immunizations records. Please submit updated records when necessary. We will not enrol un-vaccinated children as per state laws, please discuss what is needed privately with the director.

### **TRANSPORTATION**

There will be no transportation available by Beach Baby/Beach Kids Day-care. For Pre-K school aged children at Beach Baby Day-care, you may use 372 E Bay Drive as an alternative stop through the district.

### **BUS TRANSPORTATION**

**Parents must notify director in an email if a child will not get off the bus each day.**

### **SMOKING AND DRINKING**

We have a zero tolerance for smoking and drinking while children are in care.

### **MEDICATIONS**

There is absolutely NO medication administered by Beach Baby and Beach Kids.

### **ALLERGIES**

Please inform provider/staff of any allergies your child may have. The Blue card will have a section where you MUST list any allergies. Please update when changed need to be made. A copy of noted allergies will be posted inside the cabinet in the refrigerator.

### **CALENDAR**

We follow the Long Beach/Island Park Public School Calendar. We will be open for summer camp in July and August.

Daily Schedule:

	Monday	Tuesday	Wednesday	Thursday	Friday
7:00-9:00	Free Play/ Breakfast	Free Play/ Breakfast	Free Play/ Breakfast	Free Play/ Breakfast	Free Play/ Breakfast
9:00-9:30	Fine Motor	Fine Motor	Fine Motor	Fine Motor	Fine Motor



9:30-10:00	Circle Time	Circle Time	Circle Time	Circle Time	Circle Time
10:00-10:30	ELA	Math	Science	Social Studies	Technology
10:30-11:00	Recess	Recess	Recess	Recess	Recess
11:00-11:30	Music/Movement	Art	Sensory	Library	Free Play
11:30-12:00	Lunch	Lunch	Lunch	Lunch	Lunch
12:00-2:30	Library/Rest	Library/Rest	Library/Rest	Library/Rest	Library/Rest
2:30-3:00	Free Play	Free Play	Free Play	Free Play	Free Play
3:00-3:30	Snack	Snack	Snack	Cooking	Snack
3:30-4:30	Centers	Centers	Centers	Centers	Centers
4:30-5:00	Library/Outdoor Play	Library/Outdoor Play	Library/Outdoor Play	Library/Outdoor Play	Library/Outdoor Play

## **Beach Baby/Beach Kids/Beach Friends Calendar 2021-2022**

### **SEPTEMBER-JUNE**

**September 9<sup>th</sup> - First Day of School for Beach Baby/Beach Kids/Beach Friends (school open)**

**September 16<sup>th</sup> -Yom Kippur (school closed)**

**October 11<sup>th</sup> -Columbus Day (school closed)**

**October 15<sup>th</sup>- Picture Day (TBD) (school opened)**

**November 11<sup>th</sup>- Veteran's Day (school closed)**

**November 25<sup>th</sup> and 26<sup>th</sup> - Thanksgiving Break (school closed)**

**December 8<sup>th</sup>- Report Cards distributed (school open)**

**December 24<sup>th</sup>- December 31<sup>st</sup> - Christmas Recess (school closed)**

**January 17<sup>th</sup> - Martin Luther King Jr. Day (school closed)**

**February 21<sup>st</sup>- 25<sup>th</sup> - President's Day (school closed)**

**March 14<sup>th</sup>- Report Cards distributed (school open)**

**March 24<sup>th</sup> - Picture Day (TBD) (school open)**

**April 15<sup>th</sup> -22<sup>nd</sup>- Spring Recess (school closed)**

**May 30<sup>th</sup>- 31<sup>st</sup> Memorial Day Recess (school closed)**

**June 20<sup>th</sup>- Juneteenth (school closed)**

**June 24<sup>th</sup>- Last Day of School/Report Cards distributed (school open)**

### **JULY and AUGUST- SUMMER PROGRAM**

**June 27<sup>th</sup>- July 5<sup>th</sup>- Independence Day/Break (school closed)**

## **August 29<sup>th</sup> -September 8<sup>th</sup> Summer Recess (school closed)**

**\*\*\* Subject to change\*\*\***

### **NEWSLETTER**

A calendar will be uploaded each month to keep you updated on our monthly curriculum, closed dates, fire drills, shelter in place drills, field trips, cleaning days, staff meetings, picture day, report cards, family day and any other important information.

### **CURRICULUM**

We use both traditional and non-traditional approaches to teaching at Beach Baby and Beach Kids. Please be sure to view lessons that were learned in school and reinforce them at home. We believe in differentiated instruction across the board. Please see early learning guidelines at [ocfs.ny.gov](http://ocfs.ny.gov). As for Pre-k students, please see [NYSED.gov](http://NYSED.gov) for Pre-k State Standards.

### **DAILY SCHEDULE**

Brief overview

Little Lobsters Class

Toddler Turtle Class

School of Fish Class

	Monday	Tuesday	Wednesday	Thursday	Friday
7:00-9:00	Free Play/ Breakfast	Free Play/ Breakfast	Free Play/ Breakfast	Free Play/ Breakfast	Free Play/ Breakfast
9:00-9:30	Fine Motor	Fine Motor	Fine Motor	Fine Motor	Fine Motor
9:30-10:00	Circle Time	Circle Time	Circle Time	Circle Time	Circle Time
10:00-10:30	ELA	Math	Science	Social Studies	Technology
10:30-11:00	Recess	Recess	Recess	Recess	Recess
11:00-11:30	Music/Movement	Art	Sensory	Library	Free Play
11:30-12:00	Lunch	Lunch	Lunch	Lunch	Lunch
12:00-2:30	Library/Rest	Library/Rest	Library/Rest	Library/Rest	Library/Rest
2:30-3:00	Free Play	Free Play	Free Play	Free Play	Free Play
3:00-3:30	Snack	Snack	Snack	Cooking	Snack
3:30-4:30	Centers	Centers	Centers	Centers	Centers
4:30-5:00	Library/Outdoor Play	Library/ Outdoor Play	Library/ Outdoor Play	Library/ Outdoor Play	Library/ Outdoor Play

**Beach Baby Daycare**

**Beach Kids Daycare**

## **HOMEWORK**

Ages 3-12 years old ONLY (if requested).

Homework with your child is used as a mean to bond and learn with your child. Activities will be given Monday through Thursday. As homework, each weekend, please write down and document a few things you did over the weekend with your child in the communication notebooks. (Who did the child see? What did the child do? Where did the child go? When did the child go? Why did the child go?) Your child can illustrate a picture to go with a written description from the parents. The parent may prompt the child if the child needs help. We also have in- home projects that are to be done at home. This is a way for you and your child to bond and helps build a school-home connection. We have about 3-4 in-home projects a year.

## **CONFERENCES**

Report card distribution and conferences are scheduled in December and March. Report cards will be given to parents on the last day of school in June as well. All parents are expected to sign up and attend to discuss your child's progress. This can either be a phone conference or a scheduled meeting at Beach Baby Daycare or Beach Kids Daycare.

## **SCHOLASTIC BOOKS**

Parents may order your books at [www.scholasticbookclub.com](http://www.scholasticbookclub.com). (School Code: N48P4) By purchasing books, we will gain points and with points, we receive free books.

## **FIELD TRIPS**

Field trips will be held once a month at the day-care. A separate fee is required for field trips, and you may or may not choose to participate in these events. Field trips include, but are not limited to art, music, face painting, science, baby sign language, clown and magicians, hoopla hoops/music, a trip to library, baby yoga and the exploration of animals.

## **TOYS**

Please refrain from having your children bring in toys from home. Personal toys can sometimes create conflicts between children, especially if another child damages or breaks a toy. We will have "Show and Tell" where specific dates and times will allow for your child to bring in their desired toys/things.

## **SHOW AND TELL**

Show and tell will be scheduled on certain days and times. Your teacher will inform you of those designated times. Show and tell is great! It gives children the opportunity to show off their favourite toy/thing. It is fun, and it promotes language and appropriate social interaction. (NO SHOW AND TELL AT THIS TIME)

## **NAPS AND QUIET TIME**

Please review our daily schedule as we have a designated naptime between 12:00-2:00 PM everyday. Remember to please provide a fitted sheet and a small blanket for your child to be used during rest. This will be return everyday due to COVID-19. A clean sheet and blanket are needed daily. Please, DO NOT, bring any extra blankets to school, as we have limited space to store bulky items. If your child does not nap, we will provide a quiet activity for your child.

### **TOILET TRAINING/DIAPER CHANGING**

Beach Baby and Beach Kids Day-care will document each Urine/Bowel movement using a U and BM on our dry erase board located in our bathroom. Please ask a teacher to give you access to the board to view it when needed. Families, provider, and staff will work together to help your child to begin the potty-training process. If your child is in the process of potty training, please bring pull-ups with Velcro sides for easy changing. If your child is still in diapers, please provide diaper and wipes. Please remember, we cannot share the use of anyone's diapers. If your child does not have any diapers at the day-care, then a parent must supply them before dropping off.

### **SUPPLIES**

A list of needed supplies will be included in your registration packet. Please submit all supplies to your child's provider or in-site director, in a timely manner. These supplies are used throughout the year. The provider will request more supplies during the school year as needed.

Beach Baby Daycare  
Beach Kids Daycare

### **School Supplies 2020-2021**

1 Book bag  
1 Flat sheet (not fitted)  
1 Sippy cup/cup  
1 Folder  
1 Bagged Breakfast and Lunch with snacks (daily)  
Diapers and wipes as needed  
Sunscreen (spray ONLY) and diaper rash creams  
Extra clothes

-----  
6 Clorox wipes  
4 Hand sanitizers  
4 Tissue boxes  
1 Size large box of gloves

### **CLOTHING**

We ask parents to bring in a small plastic bin with their child's name on it. Extra clothing is used in case a child has an accident, gets dirty or wet in an activity. Please make sure you bring back clean clothing to replace the soiled ones. Please remember, we cannot use another child's clothes, so please remember to always replenish your child's extra clothes bin.

## **SUMMER**

Please dress your child in their bathing suits every day in the months of July and August. Please bring extra clothes in a zip lock bag and a towel every day.

## **FOOD AND NUTRITION**

Parents will be notified of unfinished food if it has become a pattern during lunch or we suspect sickness/illness. We NEVER discard of any leftover food as this is a mean for you to understand and view your child's eating patterns at school. Parents will bring their own food and snacks for their child every day. Please label, label, and label all containers, bottles etc. We have about 50 different containers that come to and from school each day. We want to ensure all your personal belongings are NOT lost, misplaced, or placed in another child's lunch bag. This ensures all your personal belongings are sent home each day. Parents should also have a water bottle for their child marked with their name, which will be returned at the end of the school day. We always like to keep the children hydrated throughout the day especially in the summer months. WE ARE PROHIBITED TO GIVE CHILDREN BOTTLES DURING REST AS PER OCFS REGULATIONS. PLEASE NO BOTTLES AFTER THE AGE OF 2 YEARS OLD.

Please provide a separate lunch bag with all meals, water, bottles and snacks, The lunch bag will be placed in a lunch cart at the start of the day. Any food not in the lunch bag will NOT be accounted for and assumed for non-day-care purposes.



### **PICTURE DAY**

Picture day will be held in March and October.

### **FAMILY PICNIC**

Beach Baby and Beach Kids will host a party in June for families that are were previously enrolled and currently enrolled. This is a wonderful opportunity to meet and mingle with other moms/dads and families.

### **VENDORS PARTY/FUNDRAISERS**

Beach Baby and Beach Kids will host a party where vendors can promote their businesses while locals can shop and support small businesses. Fundraisers will be held throughout the year.

### **TUTORING**

Tutoring session are available upon request at Beach Baby and Beach Kids. There is an hourly rate attached to this service. Please discuss with the on-site director.

### **FACEBOOK PAGE**



Please visit us at Beach Baby/Kids Daycare on Facebook for pictures and weekly updates. Our main communication is through the HI Mama app.

### **PARTY EVENTS**

If you are looking to hold a party for your child, please contact Victoria or Patricia for specific information. ([www.bubblezthec clown.com](http://www.bubblezthec clown.com))

### **COVID-19 POLICIES**

WE WILL FOLLOW DEPARTMENT OF HEALTH-INTERMIN GUIDANCE FOR CHILD CARE DURING PUBLIC HEALTH EMERGENCY. HERE ARE SOME OF BEACH BABY'S EXTRA PRECAUTIONS DURING THIS TIME.

1. PARENTS MUST DROP OFF AND PICK UP OUTSIDE OF THE DAYCARE. NO-ONE IS ALLOWED INSIDE THE DAYCARE AT ANYTIME UNLESS APPROVED BY THE DIRECTOR.
2. CHILDREN AND STAFF MUST WASH HANDS OR USE HAND SANITIZER BEFORE ENTERING DAYCARE.
3. A HEALTH CHECK IS PERFORMED DAILY.
4. PARENTS MUST SIGN A WAIVER THAT INDICATES THEY ARE RESPONSIBLE TO SCREEN AND TEST THEIR CHILD EVERYDAY BEFORE THEY ENTER THE DAYCARE.
5. PARENTS, CHILDREN AND STAFF WILL TRY AND SOCIAL DISTANCE WHEN NEEDED.
6. STAFF MUST WEAR A MASK EVERYDAY. CHILDREN MAY OR MAY NOT WEAR MASKS INSIDE OR IN THE OUTDOOR PLAY AREA. WHEN ON A WALK OR IN PUBLIC, CHILDREN MUST WEAR MASKS.
7. STAFF MUST MAINTAIN A CLEANING LOG WITH DATES AND TIMES OF DESIGNATED AREAS WHEN SANITIZED.
8. SHEETS WILL BE RETURNED DAILY AND A CLEAN SHEET IS REQUIRED EVERYDAY.
9. FREQUENT HAND WASHING IS REQUIRED THROUGHOUT THE DAY.
10. UPDATED MEDICAL STATEMENTS ARE REQUIRED AS PER OCFS REGS.
11. BEACH BABY DAYCARE WILL SANITIZE TOYS EVERYDAY.
12. A NEW STAFF AND CHILD LOG IN SHEET WITH COVID CHECKLIST WILL BE USED.

### 13. PLEASE NO OUTSIDE TOYS/ITEMS FROM HOME.

If a parent/household is tested positive for COVID-19?

1. Confirm test is positive -of a parent or household member.
2. Notify in writing to the director that the parent/household member has tested positive via HI mama email.
3. Wait 14 days to quarantine/or up to a ten-day waiting period.
4. All family members are to be tested to return to school.
5. Negative COVID-19 test of the child in care are to be given to the director before entering back to school.

### **BENEFITS and FEATURES of Beach Baby Day-care and Beach Kids Day-care**

- Experienced provider and staff (over ten years)
- Certified Mastered Teachers
- CDA Trained Teachers
- New (Enthusiasm, NO burnout, Willing to grow and learn)
- Professional Development and Credentials in relation to learning/curriculum
- Talents/background of staff
- Head teacher: CDA Certified.
- Field trip every month
- Report cards
- Picture Day
- Special Events
- Outdoor activities/Nature walks/Science driven
- Daily updates and pictures via text/Facebook page
- Family owned and operated
- Small intimate setting
- Location/neighbourhood
- Breast Feeding Friendly

- Health: Nutrition/Mindfulness
- Safety: Natural Alternatives and Environmentally Responsibility
- Mixed Age Groups-kids learn from each other
- Regulations- Meet and Excel

\*We are so excited for this upcoming year. We will always do our best to work efficiently with you and your child while creating an open line of communication always.

Please contact the on-site directors, Victoria M. Parisi or Patricia Minister, if you have any questions, comments and/or concerns. Thank you for choosing to be a part of the Beach Baby and Beach Kids family. We believe in what we do and are confident that our program will benefit your child.

Love,

Beach Baby Day-care and Beach Kids Day-care

### **Beach Baby/Kids Daycare Price List (call for discounted rate)**

#### **School aged: 5-12 years old**

When public schools are closed and Beach Baby Daycare is open, payment for a regular day will be the same rate as shown below for “child under 5.”

When public schools are open for ONLY a half day and Beach Baby is open, payment will be given on an hourly basis of \$10.00 an hour.

Before Care: \$12

After Care: \$12

#### **Pre-K students: 4-5 years old**

When public schools are open and/or closed and Beach Baby Daycare is open and/or closed, the same rate of \$80.00 a day will apply regardless.

#### **Child under 5 years old: 2-5 years (not enrolled in Pre-K or K public schools)**

5 days \$500

4 days \$400

3 days \$300

2 days \$200

1 Day \$100

**Part time: (during school session ONLY, not available during July and August months) 3 hours minimum**

8-12 PM \$40.00

10:30-2:30 PM \$40.00

**After 5 PM care:**

\$12.00 an hour

Siblings receive a 10 percent discount.

One-time nonrefundable Registration Fee: \$75.00

Field trips are 1x a month which require a separate fee. You may choose to or not to participate in this activity.

Deposit is required and is based on the days your child is enrolled.